

## Exhibit 300: Capital Asset Summary

### Part I: Summary Information And Justification (All Capital Assets)

#### Section A: Overview & Summary Information

**Date Investment First Submitted:** 2009-06-30  
**Date of Last Change to Activities:**  
**Investment Auto Submission Date:** 2012-02-23  
**Date of Last Investment Detail Update:** 2012-02-23  
**Date of Last Exhibit 300A Update:** 2012-07-23  
**Date of Last Revision:** 2012-03-29

**Agency:** 009 - Department of Health and Human Services  
Medicaid Services

**Bureau:** 38 - Centers for Medicare and

**Investment Part Code:** 01

**Investment Category:** 00 - Agency Investments

**1. Name of this Investment:** CMS Common Working File (CWF)

**2. Unique Investment Identifier (Ull):** 009-000004253

#### Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

The Common Working File (CWF) is a single data source for Fiscal Intermediaries and Carriers to verify beneficiary eligibility and conduct prepayment review and approval of claims from a national perspective. It is the only place in the fee for service (FFS) claims processing system where full individual beneficiary information is housed. CWF has four quarterly releases that control, implement, and update software changes due to legislative mandates. Software changes for the claims processing operations are managed in quarterly releases developed through a change control process that begins with the Medicare Change Control Board (MCCB) review and prioritization of pending requests. The FFS Operations Board approves the quarterly releases with oversight by the FFS Governance Council and manages/integrates day-to-day operations of the FFS program across CMS. The FFS claims processing environment is distributed across four (4) claims processing modules and one (1) integrated testing module. This investment directly supports the PMA Improve Financial Performance, as it is an essential component ensuring that accurate payments are made for medically necessary services and are provided to eligible beneficiaries by qualified providers of care. The impact of not funding CWF would be detrimental to Medicare, introducing system errors, causing harmful delays in claims processing and payment, and reducing the access, availability, and provision of health care services to Medicare beneficiaries.

Error-free releases that implement legislative mandates with minimal interruption to processing ensure that beneficiaries receive the correct service and providers receive the correct payment.

**2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.**

The Common Working File (CWF) is a single data source for Fiscal Intermediaries and Carriers to verify beneficiary eligibility and conduct prepayment review and approval of claims from a national perspective. It is the only place in the fee for service (FFS) claims processing system where full individual beneficiary information is housed. CWF meets CMS' core requirements for claims processing and must be fully funded in order to complete: 1) beneficiary entitlement to Part A/B, 2) accurate deductible & coinsurance, 3) appropriate services, 4) benefits on the claim are available, and 5) Medicare Secondary Payer information is correct. CWF also performs limited Part A/B crossover editing to ensure services are not paid twice on different types of claims. The impact of not funding CWF would be detrimental to Medicare, introducing system errors, causing harmful delays in claims processing and payment, and reducing the access, availability, and provision of health care services to Medicare beneficiaries. Error-free releases that implement legislative mandates with minimal interruption to processing ensure that beneficiaries receive the correct service and providers receive the correct payment.

**3. Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.**

The CWF claims processing system implemented four quarterly releases that control, implement, and update software changes due to legislative mandates that dictate the amount of payment for services or coverage levels.

**4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).**

The CWF claims processing system will implement four quarterly releases that control, implement, and update software changes due to legislative mandates that dictate the amount of payment for services or coverage levels.

**5. Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.**

2007-12-01

## Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

	PY-1 & Prior	PY 2011	CY 2012	BY 2013
Planning Costs:	\$0.0	\$0.0	\$0.0	\$0.0
DME (Excluding Planning) Costs:	\$0.0	\$0.0	\$0.0	\$0.0
DME (Including Planning) Govt. FTEs:	\$0.0	\$0.0	\$0.0	\$0.0
Sub-Total DME (Including Govt. FTE):	0	0	0	0
O & M Costs:	\$72.2	\$27.7	\$19.1	\$19.7
O & M Govt. FTEs:	\$0.6	\$0.6	\$0.6	\$0.6
Sub-Total O & M Costs (Including Govt. FTE):	\$72.8	\$28.3	\$19.7	\$20.3
Total Cost (Including Govt. FTE):	\$72.8	\$28.3	\$19.7	\$20.3
Total Govt. FTE costs:	\$0.6	\$0.6	\$0.6	\$0.6
# of FTE rep by costs:	15	5	5	5
Total change from prior year final President's Budget (\$)		\$-1.5	\$-9.8	
Total change from prior year final President's Budget (%)		-5.04%	-33.21%	

**2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:**

The current funding levels for this investment were developed through the CMS' annual CPIC process. The funding levels for CWF claims processing do not equal the President's Budget because the CMS portfolio has been adjusted to reflect re-evaluated Agency priorities.

## Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Type	PBSA ?	Effective Date	Actual or Expected End Date
Awarded	7530	<a href="#">HHSM500200700026I</a>									
Awarded	7530	<a href="#">HHSM5000001</a>	HHSM500200600002I	7530							
Awarded		Future single testing contract									
Awarded		Future CWF Maintenance									
Awarded		Future Host Operations Contract									

**2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:**

This is a Steady State investment, for which earned value is not required. However, cost and schedule performance data, including variances, are monitored and reported monthly to HHS. EVM will be required in any new contracts in accordance with the latest FAR guidance.

Exhibit 300B: Performance Measurement Report

Section A: General Information

Date of Last Change to Activities:

Section B: Project Execution Data

Table II.B.1 Projects					
Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
NONE					

Activity Summary								
Roll-up of Information Provided in Lowest Level Child Activities								
Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M )	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
NONE								

Key Deliverables								
Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days )	Schedule Variance (%)
NONE								

## Section C: Operational Data

Table II.C.1 Performance Metrics

Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency
The number of P1 & P2 issues post production	Number	Customer Results - Service Quality	Over target	5.000000	0.000000		0.000000	Quarterly
Accuracy and technical excellence of contract deliverables and reports based on monthly status report	Percentage	Process and Activities - Management and Innovation	Over target	95.000000	100.000000		100.000000	Monthly
The amount of change requests delivered to BETA on schedule	Percentage	Process and Activities - Cycle Time and Timeliness	Over target	95.000000	100.000000		100.000000	Quarterly
Adherence to budget / cost control discipline as measured by percent above/below planned budget	Percentage	Process and Activities - Financial	Under target	10.000000	10.000000		10.000000	Monthly
The percentage of incidents that were closed timely and efficiently as a result of one help desk interaction	Percentage	Customer Results - Timeliness and Responsiveness	Over target	90.000000	100.000000		100.000000	Quarterly